

Tuesday, February 13, 2024

Minutes of the meeting of the Comox Valley Recreation Commission held on February 13, 2024 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 1:17 pm.

## MINUTES

### Present:

<b>Chair:</b>	M. McCollum	City of Courtenay
<b>Vice-Chair:</b>	V. Brown	Village of Cumberland
<b>Members:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	E. Jolicoeur	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	R. Hardy	Lazo North (Area B)
	W. Morin	City of Courtenay
	J. Kerr	Town of Comox
<b>Alt. Members:</b>	B. Wells	City of Courtenay
	M. Waite	Comox Valley Schools
<b>Staff:</b>	J. Warren	Chief Administrative Officer
	L. Wiwcharuk	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

### PRESIDING MEMBER

B. Wells/D. Arbour: THAT Director Morin preside over the meeting as Chair McCollum and Vice-Chair Brown are attending remotely.

208

Carried

### RECOGNITION OF TRADITIONAL TERRITORIES

Presiding Member Morin acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### DELEGATIONS:

#### **CITY OF COURTENAY - COURTENAY AND DISTRICT MEMORIAL OUTDOOR POOL**

E. Grieve/K. Grant: THAT the information presented by S. Saunders, Director of Recreation, Culture, and Community Services, City of Courtenay, regarding a request for financial support from the Comox Valley Recreation Commission's grant function towards the Courtenay & District Memorial Outdoor Pool be received.

208

Carried

## **PUBLIC INPUT**

L. Wiwcharuk, Chief Financial Officer, provided a summary of public input received in regards to the 2024-2028 proposed financial plan and the specific CVRD services under consideration.

Members of the public may submit comments, questions, or feedback on the 2024-2028 proposed financial plan here: [www.engagecomoxvalley.ca/budget](http://www.engagecomoxvalley.ca/budget).

## **REPORTS:**

### **2024-2028 FINANCIAL PLAN**

L. Wiwcharuk, Chief Financial Officer, introduced the 2024-2028 financial planning process.

All the financial planning information can be accessed through the following link:  
[www.comoxvalleyrd.ca/currentbudget](http://www.comoxvalleyrd.ca/currentbudget)

### **RECREATION CORE SERVICE**

D. DeMarzo, General Manager of Community Services, presented an overview of the recreation core service.

### **RECREATION GRANT SERVICE, FUNCTION 600**

D. DeMarzo, General Manager of Community Services, presented information regarding the proposed 2024-2028 financial plan for function 600, Recreation Grant Service.

E. Jolicoeur/K. Grant: THAT the proposed 2024-2028 financial plan for function 600, Recreation Grant Service, be approved.

209

Carried

### **ARTIFICIAL TURF FIELD BUDGET OPTIONS**

Report dated February 9, 2024 regarding budget options for the proposed construction of the artificial turf field given that Bylaw No. 795 being "Comox Valley Sports Track and Fields Service Conversion Bylaw No. 2353, 2001, Amendment No. 2" did not receive two-thirds participating area approval and the Board cannot increase the maximum requisition to accommodate short-term borrowing for the project in 2024.

T. Morgan, Assistant Senior Manager of Recreation Service, presented information regarding the budget options for the proposed construction of the artificial turf field.

D. Arbour/M. McCollum: THAT the proposed 2024 - 2028 financial plan and capital expenditure program for function 601, Comox Valley Track and Fields Services, be amended by removing the artificial turf field

project from the capital plan until the Decarbonization Strategy is complete and the project can be revisited at a later date;

AND FURTHER THAT the 2024 - 2028 tax requisitions remain at the current maximum levy of \$985,970 (based on the 2024 BC Assessment Authority completed role), and that an annual reserve contribution of \$670,068 be made to the Comox Valley Track and Fields Future Expenditure Reserve (#601) for the second artificial turf field capital project.

209

E. Grieve/E. Jolicoeur: THAT the motion be amended by replacing the word "removing" with "delaying".

209

Carried

The vote was taken on the main motion as amended.

The main motion was divided at the decision of the presiding member, as follows:

THAT the proposed 2024 - 2028 Financial Plan and capital expenditure program for function 601, Comox Valley Track and Fields Services, be amended by delaying the artificial turf field project from the capital plan until the Decarbonization Strategy is complete and the project can be revisited at a later date.

209

Carried *NAY: E. Jolicoeur; J.*

*Kerr*

THAT the 2024 - 2028 tax requisitions remain at the current maximum levy of \$985,970 (based on the 2024 BC Assessment Authority completed role), and that an annual reserve contribution of \$670,068 be made to the Comox Valley Track and Fields Future Expenditure Reserve (#601) for the second artificial turf field capital project.

209

Carried

*NAY: D. Arbour*

### **COMOX VALLEY SPORTS TRACK AND FIELDS SERVICE, FUNCTION 601**

T. Morgan, Assistant Senior Manager of Recreation Services, presented information regarding the proposed 2024-2028 financial plan for function 601, Comox Valley Track and Fields Service.

E. Jolicoeur/D. Arbour: THAT the proposed 2024-2028 financial plan for function 601, Comox Valley Track and Fields Service, be referred to the February 27, 2024 Comox Valley Recreation Commission.

209

Carried

### **COMOX VALLEY RECREATION COMPLEXES, FUNCTION 645**

J. Zbinden, Senior Manager of Recreation Services, presented information regarding the proposed 2024-2028 financial plan for function 645, Comox Valley Recreation Complexes Service.

M. McCollum/E. Jolicoeur: THAT the proposed 2024-2028 financial plan for function 645, Comox Valley Recreation Complexes Service, be approved.

209

Carried

### **COMOX VALLEY EXHIBITION GROUNDS SERVICE, FUNCTION 660**

J. Zbinden, Senior Manager of Recreation Services, presented information regarding the proposed 2024-2028 financial plan for function 660, Comox Valley Exhibition Grounds Service.

B. Wells/K. Grant: THAT the proposed 2024-2028 financial plan for function 660, Comox Valley Exhibition Grounds Service, be approved.

209

Carried

**COMOX VALLEY SPORTS TRACK AND FIELDS SERVICE, FUNCTION 601**

M. McCollum/B. Wells: THAT the proposed 2024-2028 financial plan for function 601, Comox Valley Track and Fields Service, be amended to remove Project No. 1180 New Artificial Turf Field capital project and corresponding operating costs;

AND THAT the proposed 2024-2028 financial plan for function 601, Comox Valley Track and Fields Service, be approved including the above amendment.

209

Carried

**TERMINATION:**

E. Grieve/K. Grant: THAT the meeting terminate.

208

Carried

Time: 1:27 pm.

Confirmed by:

---

Wendy Morin  
Presiding Member

Certified Correct:

---

Lisa Dennis  
Manager of Legislative Services

Recorded By:

---

Antoinette Baldwin  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.